





# Trailblazer Academy Advising Checklist Form

Student Name \_\_\_\_\_

## Step 1:

- Watch Advising Video

## Step 2:

- Complete & Return the following forms:
  - Advising Checklist - before emailing all forms to the Trailblazer Academy office, be sure you have completed all steps in the Advising process.
  - Registration Form - make sure ALL required signatures are included on the form.
  - FERPA Form (Optional)
  - College Environmental Agreement
  - Student Questionnaire

## Step 3:

- Complete & Return the Permission Slip Form (NEW Students Only)

## Step 4:

- Submit State Funding Award Letter (Non-Public Students Only)

For more information on Ohio Christian University's Trailblazer Academy, please contact the Trailblazer Academy office.

Trailblazer Academy office hours are 8:30am – 4:30pm Monday – Friday.

All forms can be returned to [trailblazeracademy@ohiochristian.edu](mailto:trailblazeracademy@ohiochristian.edu).

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**OCU Advisor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



### Authorization for the Release of Student Information

The Family Educational Rights and Privacy Act (FERPA) as amended is a federal law that protects the privacy of a student’s educational records. Though FERPA gives parents/legal guardians certain rights with respect to their children’s education record, these rights transfer to the student when he/she reaches the age of 18 or attends a postsecondary institution.

Under FERPA regulations, Directory Information, such as address/telephone number, is information that may be released without a student’s consent. Disclosure of non-directory information, however, requires written permission to release to those beyond Ohio Christian University. For example, students often want to have academic and/or financial information released to their parents or spouses. This form allows you to give the required written permission.

Print Legal Name: \_\_\_\_\_

**Academic Information:** By placing names on the lines below, you are giving Ohio Christian University permission to release your confidential academic information to the people listed. If you do not want this information released to anyone, leave this section blanks

Printed Name	Relationship to Student
_____	_____
_____	_____
_____	_____

**Financial Information:** By placing names on the lines below, you are giving Ohio Christian University permission to release your confidential financial information to the people listed. If you do not want this information released to anyone, leave this section blanks

Printed Name	Relationship to Student
_____	_____
_____	_____
_____	_____

I understand that this form may be changed or updated at any time by completing and signing a new form. Each new form must contain all permissions that I wish to give even if some information has not changed.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Ohio Christian University (OCU) is an open access institution of higher education consisting of a diverse student body. As an open access institution, our student body consists of individuals of all ages and backgrounds. The average age of an OCU student is twenty-one years old and the university allows students, regardless of their age or background, to enroll and participate in all course and campus activities.

Course content and expectations will not change for students participating in Trailblazer Academy. Courses may require Trailblazer Academy students to work with individuals in a class as part of a team or project. Course work may also require meeting with classmates outside of the classroom or off-campus. While the university takes measures to ensure the safety and wellbeing of all its students, as a multi-campus, open access institution, OCU cannot guarantee the same safety measures as those found in a more controlled secondary school environment.

OCU is committed to making higher education accessible to all eligible students with disabilities. The Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 (ADA) mandate that colleges and post-secondary institutions ensure that qualified students with disabilities not be denied participation in, or the benefits of post-secondary education. The Individuals with Disabilities Education Act (IDEA) is not applicable to institutions of higher education such as OCU. For more information, visit OCU's 504 Compliance and Accommodations page: <https://www.ohiochristian.edu/university/about-ocu/disability-services>

As a participant of Trailblazer Academy, students understand that there are policies and expectations to which he or she must adhere to in order to remain qualified for the program, including Ohio Christian University's and the Ohio Department of Education policies:

- I understand the official form of communication is through the OCU email server and agree to check the account regularly.
- I understand if I need to drop or add a course, I must submit a Change of Schedule form to the Trailblazer Academy office. This form can be found on the Courses section of the Trailblazer Academy website.
- I understand and agree as a Trailblazer Academy student, I must meet the conduct of Ohio Christian University's traditional students as outlined in the academic catalog and student handbook.
- I understand as a condition of acceptance into Trailblazer Academy, grades will be sent to appropriate school authorities at the end of each semester.

I have read and agree to the above information

**Student Signature:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Course subject matter may include adult themes and content including books, movies, illustrations, or topics as part of the curriculum and will not be modified to accommodate the age of Trailblazer Academy students.

Any student wishing to enroll in any college course under the College Credit Plus program must complete this questionnaire.

A student eligible to participate in College Credit Plus and admitted to a college/university will enroll in actual college courses, which *may* include “mature subject matter” as defined in Ohio Revised Code 3365.035.

**Circle one choice in response to each question:**

1. Do you possess the necessary social and emotional maturity to participate in the College Credit Plus program?

[YES]      [NO]

2. Are you ready to accept the responsibility and independence that a college classroom demands?

[YES]      [NO]

**Student Information – PLEASE TYPE OR PRINT:**

Student Name: \_\_\_\_\_

Name of High School (or homeschooled): \_\_\_\_\_

<sup>1</sup>Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**RETURN THIS COMPLETED FORM TO THE OHIO CHRISTIAN UNIVERSITY TRAILBLAZER  
ACADEMY OFFICE ALONG WITH THE REST OF YOUR ADVISING FORMS.**

<sup>1</sup> Although a signature by the student is not required by law, a college or university may wish to include it.